How to update your Participant list

- Open Turning Point Cloud software from your USB drive
- Login to your TP Cloud account
- Click on ‘Manage’

- Click on ‘Update’

- In the ‘Connect to Integration’ window,
  - Integration: select Brightspace.
  - Server Address: https://okstate.turningtechnologies.com
  - Leave everything else blank and click "Connect".

- The OSU http://online.okstate.edu site will come up, log into it using your O-Key username and password.
  - If you get a pop up with a scripting error, continue with logging in by clicking a “Yes”.
- You will get a message “Participant List update complete”. 