



INSTITUTE FOR TEACHING AND LEARNING EXCELLENCE

Supporting faculty in the creation and development of high-impact learning opportunities



Returning Online

As courses at OSU return to an online format for these vital, final two weeks of the semester, here are a few things to keep in mind.

COURSE EVALUATIONS

OSU University Assessment & Testing is piloting a new and improved survey instrument for Fall 2020. Students will find this new survey easier and quicker to complete while providing more meaningful feedback to OSU instructors.

For more information, including samples of the instrument and instructor reports, see the [UAT website](#). Questions can be directed to s.s.i@okstate.edu

Course Evaluations are available within Canvas courses through **Dec 4th**.

COMMUNICATION

Supporting students' learning has been and should continue to be our primary goal wherever a course is held. Below are some strategies that can help you make important connections with students while supporting their learning during these last vital weeks of the semester.

- **Communicate with students.** Let students know that you care about their success. An encouraging word from a professor in an email, text, or phone call can do much to motivate a student who may be struggling, as well as boost the energy of those who appear to be doing well. Communicate deadlines early and keep to the schedule to help students stay informed and on track.

[Read More...](#)

ENDING THE SEMESTER

Most in-class techniques will transfer to an online environment with some simple modification. Below are two in-class techniques that can be modified to provide benefit in the final week of regular classes and help students prepare for final examinations.

Wrapping up the Semester - [Video](#)

Reflection of course content promotes internalization of key concepts. As the semester nears the end, set aside some class time to encourage student reflection of overall course content.

Effective Exam Review - [Video](#)

Provide an exam review that engages students but requires minimal instructor preparation.

PROCTORING FINALS

If you are planning to use an online final exam and wish to have it proctored, Examy's auto-proctoring is available for all in-person classes to record the exam session. Recordings are kept for one month, with recordings that have potential integrity violations kept longer on request.

You can get information on the [ITLE website](#). There is a [webinar recording](#) for instructors to view and an [Instructors' Guide](#) that will walk you through setting up exams in Canvas to be proctored by Examy. In addition, there are [video](#) and [PDF](#) instructions for your students to help them complete their online final exam using Examy.



Featured Events

Canvas Webinars for Fall 2020

ITLE is providing several Canvas-focused webinars to help faculty this semester. These sessions will be useful for instructors who are using online, face-to-face, hybrid or flexible course delivery models.

Dec. 2, 9 a.m. — Grades in Canvas: Sorting, Commenting, & Submitting to Banner

Dec. 9, 9 a.m. — Introduction to Canvas: Looking Ahead to Spring

*A *Microsoft Teams* webinar link will be emailed to each registered participant prior to the webinar.

[Register for Events Here](#)

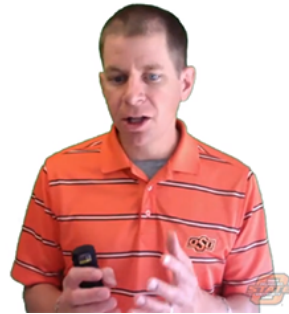
Self-Paced Online Teaching Workshop

This self-paced online teaching workshop covers a variety of topics such as outcome-oriented course design, engaging online learners, creating an online activity and assessment plan and more. Whether you are new to online teaching or need a refresher, this course is designed to meet your needs in a flexible format. While working through

modules in the workshop, participants will create an Online Learning Assessment Portfolio, which will be submitted to the instructor upon completion of the final module. After receiving your portfolio, the instructor will set up a time to discuss your experience in the workshop with a one-on-one video conference.

To sign up, contact Elaine Johns at itleevents@okstate.edu. You will be asked to provide your CWID so we can add you to the course.

[Self-Paced Online Teaching Workshop Syllabus PDF](#)



Creating Online Quizzes in Canvas

Below is a list of the most useful tutorial videos for creating online exams using Canvas's classic Quizzes tool.

Overview of Quizzes and Question Banks

[Watch the Video](#)

Creating a Quiz

[Watch the Video](#)

Randomizing Quiz Questions

[Watch the Video](#)

Quiz Options

Part 1: [Watch the Video](#)

Part 2: [Watch the Video](#)

Providing Students Extra Time or Attempts

[Watch the Video](#)

Re-Grading a Quiz Question

[Watch the Video](#)

Online Exam Proctoring with Examity

[Watch the Video](#)

[More Quiz Related Tutorials](#)

[More Canvas Tips](#)

Need Help with Your Course Design?

As you begin creating your upcoming courses, remember that ITLE teaching support specialists are happy to assist. Although we are not in our offices every day, we are still available to help with all aspects of online teaching. Contact us at kdickey@okstate.edu, gina.morris@okstate.edu, or simon.ringsmuth@okstate.edu.

Have Questions About Teaching Online?

Contact ITLE for assistance with your online teaching questions.

Phone: (405) 744-1000

Email: canvas@okstate.edu

Shifting to Online Teaching

With a shift to teaching a course online, instructors need a plan to produce high-quality instruction. To accomplish this, it is helpful to think about key elements of learning as you prepare. For more information visit the [Teach Online Effectively](#) webpage.

Visit [ITLE Website](#)

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[Events Calendar](#)

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