INSTITUTE FOR TEACHING AND LEARNING EXCELLENCE

Supporting faculty in the creation and development of high-impact learning opportunities

Preparing for Summer

What's in this email?

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2. **ITLE Annual Teaching with Technology Conference**
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5. **Using the Canvas Gradebook**
6. **Preparing Summer Canvas Courses**
7. **Online and Hybrid Teaching Resources**

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1. SUMMER TRAININGS: FOUNDATIONS OF CANVAS

This training covers the fundamentals of using the Canvas learning management system at OSU. Topics include: how to accessing Canvas, setting up a course, uploading materials, creating assignments, and communicating with students. The training will be repeated on May 10th at 2:00pm and again at May 12th at 10:00am.

Where:
Zoom Virtual Meeting

When:
May 10 . . 2:00pm to 3:30pm . . **Register Here**
May 12 . . 10:00am to 11:30am . . **Register Here**

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2. ITLE ANNUAL TEACHING WITH TECHNOLOGY CONFERENCE

Conference Details

ITLE will host the annual Teaching with Technology Conference on **June 23** from **9:00am to 3:00pm** in the **Wes Watkins Center** on the Stillwater campus. This Conference aims to provide a forum by which educational professionals representing all disciplines and specialties may exchange their ideas, explore research, development, and applications in this important field of teacher education and technology. Session offerings will provide information concerning the latest trends in emerging technology, innovations in pedagogy, and proven practices for inclusion, equity, and access through technology.

Watch More: **Video**
Read More: **PDF**
When: June 23rd, 9:00am to 3:00pm
Where: Wes Watkins Center, Stillwater, OK
Registration: **Register To Attend**.

3. PREPARING ONLINE INSTRUCTORS - SUMMER 2022

This four-week workshop from **June 20th to July 17th**, is designed to help faculty prepare to meet the challenges and embrace the opportunities of online teaching. This workshop is facilitated for the purpose of providing faculty with the knowledge and skills necessary to effectively teach in an online environment. Structured as a fully online offering, participants can expect to work both independently and as part of a cohort.

Read More: **PDF**
Course Dates: June 20 to July 17
Registration: **Register Here**

4. CAMPUS ZOOM LICENSE FY2022-23

Beginning in Fiscal Year 2022-23, OSU will adopt a campus-wide license for the Zoom web conferencing software to be used with Canvas. With the adoption of Zoom, Big Blue Button (previously called Conferences in Canvas) will no longer be supported. Any faculty who has video recordings in Big Blue Button that they want to keep can save a copy of those recordings to a laptop or desktop hard drive.

To save Big Blue Button recordings: open the recording online, right-click on the video, and select "Save video as..." or "Save as..." depending on your browser.

All recordings should be saved by **June 1st**.

Once saved, these files can be shared in future courses by uploading them in Canvas Studio and either placing a link in a course module or embedding the video in an announcement. That process with Studio is covered in this **PDF**.

5. USING THE CANVAS GRADEBOOK

Below is a list of the most useful tutorial videos for using a Canvas gradebook.

Creating a Grade Item

Watch the Video

Entering Grades

Watch the Video

Weighting Grades

Watch the Video

Dropping the Lowest Score

Watch the Video

Assignment Sorting Options

Watch the Video

Individual View Options

Watch the Video

Exporting Grades to CSV

Watch the Video

6. PREPARING SUMMER CANVAS COURSES

Below is a list of the most useful tutorial videos for prepping a Canvas course for the summer semester.

Five Things to Get Started in Canvas

Watch the Video

Importing from a Previous Canvas Course

Watch the Video

Adding a TA to a Course

Watch the Video

Getting a List of Student Email Addresses

Watch the Video

More Canvas Tips

7. ONLINE AND HYBRID TEACHING RESOURCES

Teaching online or HyFlex, when thoughtfully planned, can be very engaging and effective across subjects and disciplines. Whether the content is taught synchronously (live) or asynchronously (on your own time), faculty members can present information to students, demonstrate processes, facilitate large or small group discussions, assess student learning and provide feedback on assignments and assessments. **ITLE has resources** to assist you in your planning for a short-term shift or a semester-long course.

Need Help with Your Course Design?

As you begin creating your upcoming courses, remember that ITLE teaching support specialists are happy to assist. Although we are not in our offices every day, we are still available to help with all aspects of online teaching. Contact us at **kdickey@okstate.edu** or **gina.morris@okstate.edu**.

Have Questions About Teaching Online?

Contact ITLE for assistance with your online teaching questions.

Phone: 405-744-1000

Email: **canvas@okstate.edu**

Visit ITLE Website