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**INSTITUTE FOR TEACHING
AND LEARNING EXCELLENCE**

Supporting faculty in the creation and development of high-impact learning opportunities



Beginning a New Semester

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**INSTITUTE FOR TEACHING
AND LEARNING EXCELLENCE**



We Are Here to Help

- SYLLABUS DEVELOPMENT
- COURSE DESIGN
- CANVAS SETUP
- AND MUCH MORE

contact us! →

✉ CANVAS@OKSTATE.EDU

🌐 ITLE.OKSTATE.EDU

☎ 405-744-1000

1. ITLE TEACHING AND LEARNING NEW TWITTER ACCOUNT

ITLE's Teaching and Learning Support department has created the new @OSU_ITLE_TEACH Twitter account to spread useful information and insights into course design, syllabus development, educational technology, and many other aspects of teaching and learning.



2. USING ZOOM WITH CANVAS

Zoom in Canvas offers multiple choices when it comes to managing Zoom in your classroom. Please note that based on your affiliations within your college and previous zoom accounts you may need to use the University provided Zoom-OSU-STW link or your college specific Zoom-College link. Over time IT plans to merge these into only one choice but for now some courses will have two options.



If you are trying to access either of these links for the first time, please keep the following in mind.

1. If this is your first time using Zoom, first login with your OKEY credentials at <https://okstate-edu.zoom.us/> to create your account, signing in with the SSO button at the bottom of the Sign-In box after clicking Sign-in.
2. Inside your course, please confirm which Zoom link works for you. After this is determined you can hide the additional link on the Navigation tab of your Course settings to help avoid confusion.
3. Two of the main troubleshooting tips we have seen resolve issues so far are to clear your browser cache and confirm any issues you find persist between Chrome, Firefox and (Mac only) Safari.

[Learn More About Zoom](#)

3. INCLUSIVE TEACHING WORKSHOP SERIES

In this workshop series facilitated by Drs. Kristi Dickey and Gina Morris, you will investigate the development of learning environments that are accessible and equitable for all. Upon successful completion, you will be able to:

- Define and apply an inclusive teaching mindset.
- Consider implicit bias and its potential effect on the learning environment.
- Assess teaching structures shown to support student learning.
- Apply inclusive teaching practices and Universal Design for Learning.
- Cultivate learning environments that are accessible and equitable for all students.

This series is appropriate for instructors wanting to deeply consider issues of diversity, equity, and inclusion. It is a semester-long offering; however, much of the work can be done at times convenient to your schedule.

[Read More](#)

Dates: Sept. 12 - Dec. 9

[Register Here](#)

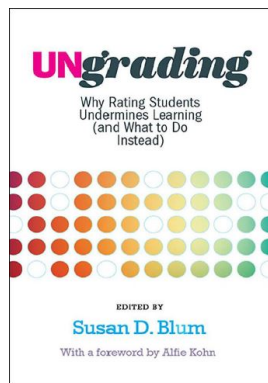
4. PREPARING ONLINE INSTRUCTORS WORKSHOP SERIES

This six-week workshop is designed to help faculty prepare to meet the challenges and embrace the opportunities of online teaching. This workshop is facilitated by Kushal Jha with the purpose of providing faculty with the knowledge and skills necessary to effectively teach in an online environment. Structured as a fully online offering, participants can expect to work both independently and as part of a cohort to investigate:

- Approaches that promote student engagement
- Standards to design online course
- Technologies that facilitate online learning
- Strategies for creating effective assessments
- Methods that enhance student interaction
- Meaningful approaches to assessment.

Dates: Sept.12 - Oct. 21

[Register Here](#)



5. OSU FACULTY READS BOOK STUDY

*UNgrading: Why Rating Students Undermines Learning (and What to Do Instead)**

Edited by Susan D. Blum

If you have ever found yourself wishing that students would focus more on learning and less on grades, this is the book for you. Another title from the Teaching and Learning in Higher Education series, UNgrading blends current research with practical strategies and provides insight from those who have reimaged traditional grading structures.

[Read More](#)

Virtual meetings from 12:00-1:00 p.m.

Friday, Sept 16 . . . Part I - Foundations and Models

Friday, Oct 14 . . . Part II - Practices

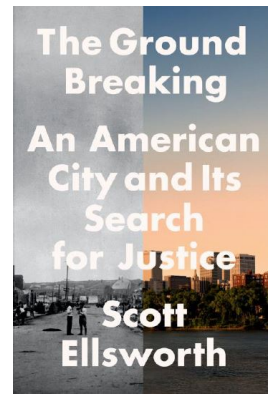
Friday, Nov 11 . . . Part III - Reflections

[Register Here](#)

* Faculty will supply their own copy of the book. It is available in hard copy, electronic, and audio versions. A limited number of copies will also be [available via the Edmond Low library](#).

OSU FACULTY READS: DIVERSITY, EQUITY, & INCLUSION EDITION

*The Tulsa Race Massacre and an American City's
Search for Justice**
Scott Ellsworth



In 1921, Tulsa's "Black Wall Street" was leveled in less than 24 hours. Yet equally shocking were the decades of secrecy surrounding the event. *The Ground Breaking* shares the history of the Tulsa Race Massacre and reveals the ways in which qualitative research helps us discover the truth.

This is a continuation of the Diversity, Equity, and Inclusion series started in Fall 2020, and all are welcome to join us! Upon registration you will receive access to our group's Canvas community and resources.

[Read More](#)

Virtual meetings from 12:00-1:00 p.m.

Monday, Sept 19 . . . *The Ground Breaking*

Monday, Oct 17 . . . Choice of Tulsa Race Massacre related materials

November will have a visit to Tulsa's Greenwood District. Visit schedule TBD.

[Register Here](#)

* Faculty will supply their own copy of the book. It is available in hard copy, electronic, and audio versions. A limited number of copies will also be [available via the Edmond Low library](#).

6. EARLY CAREER PROGRAM SERIES

The Early Career Faculty Support series was designed to support new faculty in their first three years of service at OSU. Topics in the series focus on resources and services that are relevant to new and tenure-seeking faculty.

All sessions will be offered at ITLE in Room 126 from 12:00-1:30 PM. Food will be available at 11:45 AM before each session.

Zoom will be available for those wishing to attend remotely, a link will be sent in your email confirmation after registering.

[Full Agenda](#)

[Register Here](#)

7. COMMON CANVAS QUESTIONS

Below is a list of five useful tutorial videos answering five commonly asked questions about Canvas.



How Do I Import Materials from Past Versions of a Course?

[Watch the Video](#)

Content can be imported into a Canvas directly from other Canvas courses, which is very useful when re-using content from one semester to another. The same process can be used when copying content from a Sandbox or Test environment into an actual course.

How Do I Add a TA to the Course?

[Watch the Video](#)

Instructors can use the People option in a course navigation bar to add a TA to a class.

How Do I Get a List of Student Email Addresses?

[Watch the Video](#)

Canvas lets instructors use the New Analytics tool to get a .CSV file which contains student emails as well as a list of students sortable by Last Name.

How Do I Add a Custom Dashboard Image?

[Watch the Video](#)

Canvas lets instructors customize the dashboard images of courses by using header images. These can be a useful way of distinguishing courses from each other and providing visual cues as to the type of content contained within a course.

How Can I See What My Students See?

[Watch the Video](#)

Student view can be used as a way for instructors to peek at their courses through the eyes of a student, which can help pin down problems that students are reporting. This video uses the example of two discussion board threads that are missing for students, with the instructor using student view to get to the bottom of the issue.

More Canvas Tips

8. COMBINE COURSE SECTIONS IN CANVAS

Course sections within Canvas for Summer & Fall 2021 can be combined upon request. To request a combination of two or more course sections, email canvas@okstate.edu with the names of the courses as they currently appear in Canvas including the five-digit CRN code.

Example:

Please combine the courses below.

ABCD-1234-12345

ABCD-1234-12346

Please be aware that only the materials, submissions, etc. from one section can be preserved during the combining process. Because of this, it is not recommended to combine sections once a semester has begun.

9. ONLINE AND HYBRID TEACHING RESOURCES

Teaching online or HyFlex, when thoughtfully planned, can be very engaging and effective across subjects and disciplines. Whether the content is taught synchronously (live) or asynchronously (on your own time), faculty members can present information to students, demonstrate processes, facilitate large or small group discussions, assess student learning and provide feedback on assignments and assessments. [ITLE has resources](#) to assist you in your planning for a short-term shift or a semester-long course.

Need Help with Your Course Design?

As you begin creating your upcoming courses, remember that ITLE teaching support specialists are happy to assist. Contact us at

kdickey@okstate.edu or gina.morris@okstate.edu.

Have Questions About Teaching Online?

Contact ITLE for assistance with your online teaching questions.

Phone: 405-744-1000

Email: canvas@okstate.edu

[Visit ITLE Website](#)

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[Events Calendar](#)

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