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**INSTITUTE FOR TEACHING
AND LEARNING EXCELLENCE**

Supporting faculty in the creation and development of high-impact learning opportunities



Preparing for Finals

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1. EFFECTIVE EXAM REVIEW

Faculty often wonder if it's worth the extra time to conduct exam review sessions. Sometimes it seems like a lot of extra work for few perceived benefits. As instructors, we

also don't want to feel as if we—instead of the students—are doing all the work. It should be up to the students to do the heavy lifting of figuring out what and how much to study—right? Yet, before exam time we often hear the words, "What's going to be on the test?"

This video provides techniques for creating an exam review that engages students but requires minimal instructor preparation.

[Watch Video](#)

[Read More](#)

2. SPRING 2023 VIRTUAL GTA CONFERENCE: *BEING STUDENT CENTERED*

A conference for all graduate teaching assistants will be held **Wednesday, January 11** from 8:30am until noon. A full agenda will be provided as we get closer to the spring semester.



3. SETTING UP EXTRA CREDIT IN CANVAS

Providing extra credit is not obvious in Canvas, but is entirely possible with a few simple techniques. The exact process of providing extra credit differs slightly depending on whether your course is using the default point value approach or a weighted grade book. Both options are covered in the two videos below.

Extra Credit Assignments

Instructors can have Extra Credit options in a gradebook by creating assignments with a Zero point value, and then entering points for students who complete the assignment. These points are then added on top of points already accrued in class.

[Watch Video](#)

Extra Credit with Weighted Assignments

Extra Credit is possible when working with a weighted-style gradebook, but requires a few extra steps that have to do with assigning a 0 percentage weight to an Extra Credit category, and then knowing when to raise that percentage at the end of the semester.

[Watch Video](#)

More Canvas Tips

4. STUDENT COURSE EVALUATIONS

The Student Survey of Instructions, better known as Course Evaluations, will be available in Canvas from **November 28th until December 9th**.

For more information, including samples of the instrument, instructor report and best practices, see the [UAT website](#). Questions can be directed to s.s.i@okstate.edu.

5. ONLINE AND HYBRID TEACHING RESOURCES

Teaching online or HyFlex, when thoughtfully planned, can be very engaging and effective across subjects and disciplines. Whether the content is taught synchronously (live) or asynchronously (on your own time), faculty members can present information to students, demonstrate processes, facilitate large or small group discussions, assess student learning and provide feedback on assignments and assessments. [ITLE has resources](#) to assist you in your planning for a short-term shift or a semester-long course.

Need Help with Your Course Design?

As you begin creating your upcoming courses, remember that ITLE teaching support specialists are happy to assist. Contact us at kdickey@okstate.edu or gina.morris@okstate.edu.

Have Questions About Teaching Online?

Contact ITLE for assistance with your online teaching questions.

Phone: 405-744-1000

Email: canvas@okstate.edu

[Visit ITLE Website](#)

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